

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP - ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on January 9, 2023, at Education Services Center, 29125 County Road 22W, Elkhart, IN 46517. Board members present were: Chris Carithers, Eric Ott, Bill Gletty, Julie Phillips, and Jamie Wenger.

1. **Call to Order**

The meeting was called to order at 7:00 PM by Chris Carithers, Board Vice-President, and all present recited the Pledge of Allegiance.

Superintendent Sanders reviewed the Mission and Values.

1a. **Oath of Office**

Baugo Treasurer, Nancy Winnicki, administered the Oath of Office to newly elected Board members: Bill Gletty, Julie Phillips, and Jamie Wenger.

1b. **Board Reorganization**

In accordance with Policy 0152, the school board shall elect from its members a president, vice-president, and a secretary.

- Bill Gletty made a motion to nominate Chris Carithers for Board President. Eric Ott seconded the motion.
- Bill Gletty made a motion to nominate Eric Ott for Board Vice-President. Chris Carithers seconded the motion.
- Eric Ott made a motion to nominate Bill Gletty for Board Secretary. Jamie Wenger seconded the motion.
- Eric Ott made a motion to nominate Julie Phillips and Jamie Wenger, as non-board officers, to the Finance Committee. Bill Gletty seconded the motion.
- All motions carried 5-0.

2. **Minutes**

December 12, 2022 - Executive Session Minutes

December 12, 2022 - Regular Board Meeting Minutes

Motion by Eric Ott and seconded by Bill Gletty to approve December 12, 2022, executive session and regular board meeting minutes. The motion carried 5-0.

3. **Additions or Corrections to the Agenda**

None

4. **Unfinished Business**

None

5. **Superintendent's Report**

- End of semester, and final examinations being administered in appropriate grades on January 12-13, 2023.
- Performance reports confirm that Baugo students are scoring above average, and our graduation rate is at 90%.
- Administrators are working on curricula realignment and career pathways.
- Radius Marketing Group met last week with our community committee. Recommendations will be brought before the Board as soon as they are available.
- On January 17 at 6:00pm in the Education Services Center, ISBA will host a work/training session to help acclimate newly elected board members.
- On February 3-4, 2023, a consultant from IU will work with the board and administrators on Strategic Plans for the 2023-24 school year.

6. **Discussion Items**

None

7. **Other Business to Come Before the Board**

None

8. **New Business - Action Items**

2023-1-09-01: Approve Corporation Deputy Treasurer

Superintendent Sanders asked the Board to approve Business Manager, Zac Quiett, as the 2023 BCS Deputy Treasurer.

A motion was made by Eric Ott and seconded by Julie Phillips to approve the Corporation Deputy Treasurer. The motion carried 5-0.

2023-1-09-02: Approve 2023 Corporation Treasurer

Superintendent Sanders asked the Board to approve Nancy Winnicki as the 2023 BCS Treasurer.

A motion was made by Bill Gletty and seconded by Eric Ott to approve the 2023 Corporation Treasurer. The motion carried 5-0.

2023-1-09-03: Approve BCSPD Policies 4001 and 7000

Superintendent Sanders asked the Board to approve the BCSPD Policies 4001-Firearms and 7000-Traffic Enforcement.

A motion was made by Eric Ott and seconded by Bill Gletty to approve BCSPD Policies 4001 and 7000. The motion carried 5-0.

2023-1-09-04: Approve BCSPD Hire of Part-Time School Resource Officer

Superintendent Sanders asked the Board to approve the hire of a part-time School Resource Officer for the BCS Police Department.

A motion was made by Bill Gletty and seconded by Eric Ott to approve the hire of a part-time School Resource Officer. The motion carried 5-0.

2023-1-09-05: Approve Open Enrollment Transfer Tuition for SY2023-2024

Superintendent Sanders asked the Board to approve open enrollment transfer tuition for Kindergarten and Grades 9&10 beginning February 1 thru June 30, 2023 for the 2023-2024 school year.

A motion was made by Eric Ott and seconded by Bill Gletty to approve open enrollment transfer tuition for the SY2023-2024. The motion carried 5-0.

2023-1-09-06: Approve Indiana Online School Year Contract

Assistant Superintendent, Carol Deak, asked the Board to approve the Indiana Online School Year Contract.

A motion was made by Bill Gletty and seconded by Eric Ott to approve the Indiana Online School Year Contract. The motion carried 5-0.

2023-1-09-07: Approve Administrative Handbook Addendum Amendments

Assistant Superintendent, Carol Deak, asked the Board to approve the Administrative Handbook addendum amendments.

A motion was made by Eric Ott and seconded by Julie Phillips to approve the Administrative Handbook addendum amendments. The motion carried 5-0.

2023-1-09-08: Approve Permission to Advertise Annual Performance Report

Superintendent Sanders, on behalf of Business Manager, Zac Quiett, asked the Board to approve permission to advertise the Annual Performance Report.

A motion was made by Bill Gletty and seconded by Jamie Wenger to approve permission to advertise the Annual Performance Report. The motion carried 5-0.

2023-1-09-09: Approve Facilities Use

Facilities Director, David Wolford, asked the Board to approve the facilities use request from Jehovah's Witnesses for their annual meeting.

A motion was made by Julie Phillips and seconded by Eric Ott to approve the facilities use request. The motion carried 5-0.

2023-1-09-10: Approve Donations

Superintendent Sanders asked the Board to approve donations for the school lunch program from Safe Fleet/Chris Dutton and all employees, and another from an anonymous donor.

A motion was made by Eric Ott and seconded by Julie Phillips to approve the donations. The motion carried 5-0.

2023-1-09-11: Approve Field Trips

Superintendent Sanders asked the Board to approve the request from JIS-6th Grade for their annual trip to the Chicago Museum of Science & Industry on May 23, 2023.

A motion was made by Julie Phillips and seconded by Jamie Wenger to approve the field trip request. The motion carried 5-0

2023-1-09-12: Approve Personnel/Human Resources

Superintendent Sanders asked the Board to approve the below Personnel/Human Resources.

Resignations/Retirements/Terminations:

Employee Name	Position	Location	Effective
Carmelo Gonzalez	2nd Shift Custodian	JHS	01/06/2023
Michelle Wells	Yearbook Advisor	JHS	01/09/2023

Hiring:

Employee Name	Position	Location	Effective
Amie Nowak	Yearbook Advisor	JHS	01/10/2023
Sherie Ottman	Food Service I	JIS	01/10/2023
Andrew Meyer	6th Grade Girls' Assistant and Camp Coach	JIS	01/10/2023
Stephanie Gonzales	Bus Drive		01/10/2023
Dalton Adcock	Sub Custodian		01/10/2023
Owen Reppert	Sub Custodian		01/10/2023

Transfers:

Employee Name	From Position	To Position	Effective
Nicole Miller	Food Service II	Food Service Manager-JIS	01/05/2023

Conference Leaves:

Attendees	Conference	Date	Destination
NONE			

Family Medical Leaves:

Certified or Classified	FMLA or Non-FMLA	Effective Date	End Date
NONE			

Other:

Employee Name	Notes	Effective Date
Shelly Sanders Molly Merillat	After school tutoring - Title III Grant January 30-May 15, 2023 (2 days/week)	01/30/2023

Open Positions:

Jimtown High:		Jimtown Intermediate:
Assistant Play Director		
Head Boys' Soccer Coach		
Robotics Coach		Jimtown Elementary:
Jimtown Junior High:		Education Services Center:
		CDL Bus Driver Substitute
		Special Purpose Driver Substitute
		Custodian Substitute

A motion was made by Bill Gletty and seconded by Eric Ott to approve the Personnel/Human Resources. The motion carried 5-0.

9. **Announcements**

Superintendent Sanders announced that the next regular board meeting is scheduled for Monday, January 23, 2023.

In addition, there will be an ISBA work session on Tuesday, January 17, 2023, at 6:00pm in the Education Services Center..

10. **Claims**

December 2022 Claims:

Total Net Payroll of \$587,191.47, total Regular Claims of \$2,971,635.48, total Clearing Claims of \$242,023.34, and total Void Checks of (\$1,785.00), for December 2022 Grand Total of \$3,799,065.29.

Upon a motion made by Eric Ott and seconded by Bill Gletty, the Board approved claims for December 2022. The motion carried 5-0.

11. **Adjournment**

There being no other business to come before the Board, Chris Carithers made a motion, seconded by Eric Ott, to adjourn at 7:42pm.

The motion carried 5-0.

Bill Gletty, Secretary
