

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP - ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on January 10, 2022, Education Service Center, 29125 County Road 22 West, Elkhart, IN 46517. Board members present were Kris Seymore, Eric Ott, Troy Bontrager, Caleb Pontius, and Chris Carithers.

1. Call to Order

The meeting was called to order at 7:00 PM by Kris Seymore, Board President, and all present recited the Pledge of Allegiance.

Superintendent Sanders reviewed the Mission and Values.

2. Minutes

December 13, 2021, Regular Board Meeting, and December 13, 2021, Executive Session Minutes.

Motion by Caleb Pontius and seconded by Troy Bontrager to approve December 13, 2021, Regular Board meeting minutes, and December 13, 2021, Executive Session Minutes.

The motion carried 5-0.

3. Additions or Corrections to the Agenda

None

4. Unfinished Business

None

5. Superintendent's Reports

- BCSD completes Semester 1 this week with finals being administered.
- Fifty Baugo Township families received gifts and food to help them during the holidays.
- Building Principals will be doing an annual reunification review.
- Congratulations to Kim Johnson for being honored by the ISBA as Regional Food Service Director.

6. Discussion Items

- Reorganization of Board  
School Boards are required to meet in January to elect officers and appoint a Treasurer, and to conduct a Board of Finance meeting.

## 7. New Business - Action Items

### 2022-1-10-01: Approve Board Reorganization

Kris Seymore asked for approval of the 2022 board reorganization as follows:

President – Kris Seymore  
Vice-President – Troy Bontrager  
Secretary – Chris Carithers  
Member – Eric Ott  
Member – Caleb Pontius

A motion was made by Caleb Pontius and seconded by Troy Bontrager to approve the 2022 board reorganization. The motion carried 5-0.

### 2022-1-10-02: Approve 2022 Corporation Treasurer

Superintendent Sanders asked the Board to approve Nancy Winnicki as Treasurer of the corporation for 2022.

A motion was made by Troy Bontrager and seconded by Chris Carithers to approve Nancy Winnicki as the corporation Treasurer for 2022. The motion carried 5-0.

### 2022-1-20-03: Approve 2022 Deputy Treasurer

Superintendent Sanders asked the Board to approve Zac Quiett as the Deputy Treasurer of the corporation for 2022.

A motion was made by Chris Carithers and seconded by Eric Ott to approve Zac Quiett as the corporation Deputy Treasurer for 2022. The motion carried 5-0.

### 2022-1-10-04: Approve Resolution for Year-end Expenditures

Zac Quiett, Business Manager, asked the Board to approve the 2021 year-end resolution for expenditures.

A motion was made by Caleb Pontius and seconded by Troy Bontrager to approve the 2021 year-end resolution for expenditures. The motion carried 5-0.

### 2022-1-10-05: Approve Permission to Advertise Annual Performance Report

Zac Quiett, Business Manager, asked the Board for permission to advertise the annual performance report.

A motion was made by Eric Ott and seconded by Chris Carithers for permission to advertise the annual performance report. The motion carried 5-0.

2022-1-10-06: Approve 2022 Administrative Travel

Zac Quiett, Business Manager, asked the Board to approve reimbursement of appropriate training and travel for administrative staff during 2022.

A motion was made by Troy Bontrager and seconded by Caleb Pontius to approve the 2022 Administrative Travel proposal. The motion carried 5-0.

2022-1-10-07: Approve Disposition of Surplus Inventory

David Wolford, IT/Facilities Director, asked the Board to approve disposition of surplus inventory.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the disposition of surplus inventory. The motion carried 5-0.

2022-1-10-08: Approve Indiana Online Summer School Contract

Carol Deak, Assistant Superintendent, asked the Board to approve the contract with Indiana Online for the 2022 summer school session.

A motion was made by Eric Ott and seconded by Chris Carithers to approve the Indiana Online summer school contract. The motion carried 5-0.

2022-1-10-09: Approve Neola Policy 2266 (revision)

Superintendent Sanders asked the Board to approve Neola Policy 2266 (revision) which was reviewed at the December 13, 2021, board meeting.

A motion was made by Eric Ott and seconded by Caleb Pontius to approve Neola Policy 2266 (revision). The motion carried 5-0.

2022-1-10-10: Approve Field Trips

No overnight field trips proposed.

2022-1-10-11: Approve Facilities Use

David Wolford, IT/Facilities Director, asked the Board to approve several requests for facilities use: Jimtown Wrestling Club, National Honor Society, Pastime Baseball Club, NIVA volleyball competitions, and Jimtown Basketball Club League

A motion was made by Chris Carithers and seconded by Caleb Pontius to approve the facilities use requests. The motion carried 5-0.

2022-1-10-12: Approve Fundraisers

No fundraisers requested.

2022-1-10-13: Approve Personnel/Human Resources

Superintendent Sanders asked the Board to approve the below Personnel/Human Resources.

**Resignations/Retirements/Terminations:**

<b>Employee Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Michael Stout	Assistant Principal	JHS	06/02/2022
Doug Toombs	Industrial Technology Teacher	JHS	06/02/2022
Doug Toombs	Athletic Director	JJHS	06/02/2022
Michael Hosinski	World Civilization & Sociology Teacher	JHS	06/02/2022
Nichole Warp	Health Sciences Teacher	JHS	01/14/2022
Phylis Romano	Food Service I	JES	01/07/2022
Jennifer Miner	Food Service I	JES	01/07/2022

**Hiring:**

<b>Employee Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Kathy Baughman	Pep Band Director	JHS	01/04/2022
Cassidy Disselberger	Human Resources Specialist	ESC	01/11/2022
Jeffrey Ziegler	Attendance Officer	ESC	01/11/2022
Carmelo Gonzalez	2 <sup>nd</sup> Shift Custodian	JHS	01/11/2022
Melissa Stauffer	Food Service I	JIS	01/11/2011

**Transfers:**

<b>Employee Name</b>	<b>From Position</b>	<b>To Position</b>	<b>Effective</b>
	NONE		

**Conference Leaves:**

<b>Attendees</b>	<b>Conference</b>	<b>Date</b>	<b>Destination</b>
	NONE		

**Family Medical Leaves:**

<b>Certified or Classified</b>	<b>FMLA or Non-FMLA</b>	<b>Effective Date</b>	<b>End Date</b>
	NONE		

**Other:**

Jill Clarke	IREAD Tutor - \$25 per hour/2-hrs per week/8-10 weeks	01/24-03/31/2022
Joshua Gallmeyer	IREAD Tutor - \$25 per hour/2-hrs per week/8-10 weeks	01/24-03/31/2022
Colleen Herrity	IREAD Tutor - \$25 per hour/2-hrs per week/8-10 weeks	01/24-03/31/2022
Lisa Miller	IREAD Tutor - \$25 per hour/2-hrs per week/8-10 weeks	01/24-03/31/2022
Megan Miller	IREAD Tutor - \$25 per hour/2-hrs per week/8-10 weeks	01/24-03/31/2022
Keri Weldy	IREAD Tutor - \$25 per hour/2-hrs per week/8-10 weeks	01/24-03/31/2022
Molly Merillat	Discovery Learning (Grade 1) - \$25 per hour/2-hrs per week/17 weeks	01/31-04/29/2022
Shelly Sanders	Discovery Learning (Grade 1) - \$25 per hour/2-hrs per week/17 weeks	01/31-04/29/2022

**Open Positions:**

<b>Jimtown High:</b>		<b>Jimtown Junior High:</b>
Assistant Musical Director		Athletic Director
Pep Band Director		Academic Team Coach
Assistant Play Director		8 <sup>th</sup> Grade Boys' Track Coach
Industrial Technology Teacher		Student Council
Science Team Leader		<b>Jimtown Intermediate:</b>
Assistant Tennis Coach		Instructional Aide
Assistant Girls' Basketball Coach		Food Service 2
Assistant Girls' Track Coach		<b>Jimtown Elementary:</b>
Head Boys' Soccer Coach		Food Service
Head Girls' Soccer Coach		<b>Educational Services Center:</b>
Robotics Coach		Transportation Secretary
English Academic Team Coach		CDL Bus Driver
Sign Language Interpreter		CDL Bus Driver Substitute
Winter Percussion		Custodian Substitute
Food Service		Special Purpose Driver

A motion was made by Eric Ott and seconded by Troy Bontrager to approve the Personnel/Human Resources. The motion carried 5-0.

8. **Announcements**

Superintendent Sanders announced that the next regular board meeting is Monday, January 24, 2022, at 7:00 PM in the Education Services Center Board Room.

9. **Claims**

**November Claims:**

Transfer Funds claims in the amount of \$600,000 for a Grand Total of claims for November of \$2,491,164.14

**December Claims:**

Total Net Payroll in the amount of \$64,355.31; total Regular claims in the amount of \$2,975,331.32; total Clearing claims in the amount of \$94,056.24; total voided checks in the amount of (\$3,750.00); Total Transfer Funds in the amount of \$200,000; for a Grand Total of claims for December of \$3,829,992.87.

Upon a motion made by Caleb Pontius and seconded by Eric Ott, the board approved claims for November and December. The motion carried 5-0.

10. **Other Business to Come Before the Board**

**Request of Visitor**

Grant Roberts, Jr. commented on COVID-19 contact tracing, keeping students in school, and possibly losing students' interest with virtual learning.

11. **Adjournment**

There being no other business to come before the Board, Kris Seymore made a motion, seconded by Chris Carithers, to adjourn at 7:30 PM. The motion carried 5-0.

\_\_\_\_\_  
Chris Carithers, Secretary

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_